

MINUTES OF USC LANCASTER FACULTY MEETING ON APRIL 3, 2009

The minutes of the March 6, 2009 faculty meeting were approved.

Reports of Officers

Dean Catalano: Budget information, see Appendix I. Dean Catalano discussed the budget. He mentioned (secretary's note: these numbers are from the date of the meeting and may not be accurate any longer) we would receive \$1.3 million less than last year. Based on MRR (Mission Resource Requirement), we need \$5.892 million based on 1300 FTE.

- Governor is now certified state is eligible to take money – 25 more days before we know we have more money.
 - Question about if money has to be spent a certain way. The answer is on regular spending.
- House anticipates another 10% cut in budget. \$200,000 less than now.
- Tuition increase will occur and the President promised this will be kept small this year.
 - USCC is to increase 5%
 - USCL is to increase 8% plus technology will increase \$20-30
- The Dean stated he was hoping for 10% enrollment increase or 10% increase in fees and tuition, but we will still have less funds than last year.
- FTE is 1085
- Dean Catalano reiterated that we were not eliminating slotted jobs or permanent staff, and we were still bringing on two full-time instructors.
- It will be a difficult financial year.
- He also stated that he hopes to not cut faculty development.
- USCL's reserves had been used in the past and need to be built back up.
- Instructors hired – 40% increase in freshmen population. A full-time english instructor and a psychology instructor/counselor were added.

Dean Catalano also mentioned that we will be celebrating the 50th year of USCL and the campaign continues. As of this meeting, there was approximately 2 million already slotted towards the goal. There was to be a summer concert for students and a gala in August.

Dean Cox: See Appendix II. Dean Cox reminded everyone about the evaluation forms and the changes.

Student Affairs (Collins): See Appendix III.

- Question or comment came up about future housing – that a medical facility or place on housing for health services be considered.
- Dean Catalano commented on enrollment and that a letter was sent to all USCC applicants that did not get into USCC to potentially go to USCL.

Counseling Center (Evans): Ms. Evans mentioned that more students with stress related and behavioral problems have sought counseling. She also mentioned that the psychology department will attend an SC Psychological Association annual conference, including Kate Holland who will be taking along 2-3 students who will be presenting a poster.

Law Enforcement (Rutledge): Dr. Rutledge mentioned an off-campus incident that took place on April 2, 2009. The police notified USCL of the incident. It was minor. He also mentioned a theft at Gregory Health and Wellness Center. Finally, he reiterated to please not park in visitor parking spots.

System Committee Reports

Columbia Senate: Please see report in Appendix IV submitted by Dr. Bohonak.

Regional Campuses Faculty Senate: Met Feb. 20th (next meeting April 17th, after this faculty meeting).

- **Welfare (Dr. Walt Collins)** – Mentioned again the Tenure & Promotion Workshop on May 12th and had a flyer about the meeting (Appendix V). He asked for RSVPs to be sent to Jean Luc Grosso by May 1st. Dr. Collins also mentioned the faculty survey and that the time to fill it out had been extended.

Provost's Advisory Council: Met the day of this faculty meeting.

Local committee Reports

Special Events & Lectures Committee: Dr. Holt mentioned an Astronomical Party to occur next week.

Assessment Committee: Dr. Nims announced that the first assessment of English 101/102 essays was in the works and that copies of papers are due on April 3, 2009 by 5 PM.

Announcements:

1. Kevin from the Business Office announced that the Campus Emergency Response Training (CERT) starts May 8th, from 9 AM to 12 PM, and will last 4-6 weeks.
2. Dr. Kate Holland mentioned that she is setting up a behavioral research project on healthy right-handed men and women 50 and older. She had an abstract due in April and was looking for volunteers to help her with this research. She asked for 10 people before the deadline and gave a brief description of her project. She suggested extra credit options for some of the non-traditional students if any were interested.
3. Mr. Chris Judge announced Native American Studies Week is to occur the week after this faculty meeting. He asked faculty to join him and others at the Carole Ray Dowling Center for an all day workshop on Catawba pottery.
4. Ms. Lynette Martek announced that her Geology 103 class was again having an Earth Day event and asked faculty to stop by. The displays will be out on April 21st, from 1:30 – 3:30 PM in Bradley.
5. Mr. Wayne Thurman announced that Dr. Peter Barry assumed the chair for Business, Behavioral Sciences, Criminal Justice, and Education.

Results of Voting for 2009/2010:

Faculty Chairman: Terri Polenski

Faculty Vice-Chairman: Annette Golonka

Faculty Secretary: Bettie Obi Johnson

Local Tenure and Promotion Committee (need 6; must be tenured, not administrative, and not retired)

Noni Bohonak, Fran Gardner, Lisa Hammond, Lori Harris, Todd Scarlett, and Dick Van Hall.
System Tenure and Promotion Committee (need 2; must be tenured, can be Chairs)
Danny Faulkner and Bruce Nims; **Alternate** – Shari Eliades

Welfare and Grievance Committee

Dianne Evans, Darris Hassel, Sarah Hunt, and Darlene Roberts

System Grievance Committee

Noni Bohonak

Regional Campus Faculty Senate (need 5 [2 voting senators; 4 alternates])

[Secretary's Note: Due to my mixing one of the results, we actually currently have 5 alternates.]

Voting: Chris Bundrick and David Roberts

Alternates: Shemsi Alhaddad, Lisa Hammond, Marybeth Holloway, Sarah Hunt, and Kim Richardson

Columbia Senate

Noni Bohonak and Kate Holland

Provost's Advisory Committee

Peter Barry

Attending:

D. Brown, C. Bundrick, A. Burg, B. Burgin, S. Campbell, J. Catalano, L. W. Chittam, W. Collins, M. R. Cox, N. Davaut, S. Eliades, S. Emanuel, D. Evans, F. Gardner, A. Golonka, L. Harris, D. Hassell, K. Holland, J. Holt, S. Hunt, K. Jackson, C. Judge, H. Kingkade, L. Martek, B. Nims, P. Parker, T. Polenski, K. Richardson, Darlene Roberts, David Roberts, Kevin Russell, J. Rutledge, A. Scott, W. D. Thurman, R. Van Hall, T. Wolochwianski.

Faculty Secretary: Submitted as PDF on August 20, 2009 by Annette M. Golonka

Appendix I

	FTE	Appropriation	\$ per FTE	Appropriation with provisos	\$ per FTE
2008 (Revised as of Mar 2009)					
USCL	1085	\$2,119,544	\$1953.50	\$2,219,544	\$2045.66
USCSumt	870	\$3,358,011	\$3859.78		
USCSalk	624	\$1,809,052	\$2899.12		
USCU	249	\$ 818,301	\$3286.35		
Sector Average			\$2865.95		
2007					
USCL	1003	\$2,770,893	\$2762.61	\$3,570,893	\$3560.21
USCSumt	859	\$4,408,690	\$5132.35		
USCSalk	598	\$2,375,512	\$3972.43		
USCU	266	\$1,070,688	\$4025.14		
Sector Average			\$3897.94		\$4191.41
2006					
USCL	824	\$2,554,105	\$3099.64	\$3,504,105	\$4252.55
USCSumt	742	\$4,125,896	\$5560.51	\$4,177,165	\$5629.60
USCSalk	529	\$2,217,943	\$4192.71	\$2,317,943	\$4381.74
USCU	245	\$ 992,713	\$4051.89	\$1,008,919	\$4118.04
2005					
USCL	748	\$2,470,254	\$3302.48		
USCS	724	\$3,983,056	\$5501.46		
USCSalk	441	\$2,149,911	\$4875.08		
USCU	220	\$ 958,564	\$4357.11		
2004					
USCL	690	\$2,366,940	\$3430.38		
USCS	726	\$3,806,920	\$5243.69		
USCSalk	400	\$2,066,044	\$5165.11		
USCU	245	\$ 916,406	\$3740.43		
2003					
USCL	614	\$2,309,895	\$3762.04		
USCS	753	\$3,710,339	\$4927.41		
USCSalk	459	\$2,043,836	\$4452.80		
USCU	179	\$ 905,182	\$5056.88		
2002					
USCL	622	\$2,589,022	\$4162.41		
USCS	761	\$4,158,696	\$5464.78		
USCSalk	442	\$2,170,840	\$4911.40		
USCU	194	\$1,014,564	\$5229.71		
2001					
USCL	614	\$2,898,001	\$4719.87		
USCS	766	\$4,650,976	\$6071.77		
USCSalk	445	\$2,439,620	\$5482.29		
USCU	199	\$1,134,149	\$5699.24		

Appendix I

2008-09 REGIONAL CAMPUS BUDGET CUTS - MARCH 2009								
	<u>BEGINNING</u> <u>BUDGET</u>	<u>Sep-08</u> <u>CUT - 3%</u>	<u>Oct-08</u> <u>CUT - 14.9%</u>	<u>Dec-08</u> <u>CUT - 7%</u>	<u>Mar-09</u> <u>CUT - 2%</u>	<u>ENDING</u> <u>BUDGET</u>	<u>REDUCTIONS</u> <u>TO DATE</u>	<u>PERCENTAGE</u> <u>REDUCTION</u>
LANCASTER	\$2,717,318	(\$81,520)	(\$310,207)	(\$162,791)	(\$43,256)	\$2,119,544	(\$597,774)	-22.00%
SALKEHATCHIE	\$2,325,848	(\$69,775)	(\$271,158)	(\$138,944)	(\$36,919)	\$1,809,052	(\$516,796)	-22.22%
SUMTER	\$4,324,476	(\$129,734)	(\$510,288)	(\$257,912)	(\$68,531)	\$3,358,011	(\$966,465)	-22.35%
UNION	\$1,055,066	(\$31,652)	(\$125,563)	(\$62,850)	(\$16,700)	\$818,301	(\$236,765)	-22.44%

MRR 2008-9	\$5,892,034	
2007-8 Appropriation w/ 1 time	\$2,770,893	\$800,000
Gov's Budget 2009-10	\$942,532	
House w/stimulus	\$2,162,800	\$426,722
Senate	?	
Conference Cmmt.	?	
Gov's veto	?	

	<u>2000-01</u>		<u>2001-02</u>		<u>2002-03</u>		<u>2003-04</u>		<u>2004-05</u>		<u>2005-06</u>		<u>2006-07</u>		<u>2007-08</u>		<u>2008-09</u>	
Appropriation	\$ 3,020,559.00	66%	\$ 2,898,001.00	64%	\$ 2,589,022.00	54%	\$ 2,309,895.00	47%	\$2,372,479.00	43%	\$ 2,475,983.00	41%	\$ 3,504,105.00	45%	\$ 2,770,893.00	36%	\$ 2,119,544.00	26%
Tuition & Fees	\$ 1,079,309.00	24%	\$ 1,205,159.00	26%	\$ 1,789,239.00	37%	\$ 2,159,028.00	44%	\$2,575,673.00	46%	\$ 2,983,172.00	50%	\$ 3,633,556.00	47%	\$ 4,291,146.00	56%	\$ 4,963,151.00	61%
Other revenue	\$ 468,357.00	10%	\$ 433,301.00	10%	\$ 448,130.00	9%	\$ 443,504.00	9%	\$ 597,026.00	11%	\$ 545,515.00	9%	\$ 601,272.00	8%	\$ 591,809.00	8%	\$ 1,060,609.00	13%
Tuition & Fees	\$ 1,100.00		\$ 1,155.00		\$ 1,540.00		\$ 1,828.00		\$ 2,029.00		\$ 2,162.00		\$ 2,336.00		\$ 2,444.00		\$ 2,662.00	
	\$ 4,568,225.00		\$ 4,536,461.00		\$ 4,826,391.00		\$ 4,912,427.00		\$5,545,178.00		\$ 6,004,670.00		\$ 7,738,933.00		\$ 7,653,848.00		\$ 8,143,304.00	



M. Ron Cox, Jr., Ph.D.
Associate Dean for Academic & Student Affairs

**REPORT TO THE FACULTY
03 April, A.D. 2009**

New Course Evaluation Forms – We have received the new course evaluation forms, which will be going out in the next couple of days. Please note that there have been some changes in the way these forms must be completed. **Students must now use pens – NOT pencils – to complete the forms**, and instead of “scan cards” they mark the actual forms **with an “X” in the appropriate box**. **Boxes which are completely filled in apparently are not registered by the scanner that Columbia is using**. Go figure.

Commencement 2009 – USCL’s Commencement exercises will be held Saturday, 02 May at 2:30 p.m. in the Bundy Auditorium. **All fulltime faculty are expected to attend and participate in the exercises**. Please contact Pam Ellis in the Office of Academic Affairs (if you have not yet done so) to let her know if you will be attending.

Palmetto Programs – The Bachelor of Arts in Organizational Leadership (BOL) degree continues to make its way through the CHE approval process. We anticipate that the program will receive final approval at the CHE’s June meeting and that the program will be “up and running” by FALL 2009.

Associate Degree Curricula Changes – The modifications to the AA, AS, AS (Business), and AS (Criminal Justice) degrees, which this faculty body approved in January, were approved by the Regional Campuses Faculty Senate at its February meeting. The proposal has been forwarded to Vice Provost Plyler, who has submitted it for final approval to the Provost’s office. Dr. Plyler expressed his opinion that everything looks in good order and he believes that there will be no objections from the Provost, so the new degree requirements should be effective for students entering USCL in the FALL 2009 semester.

Pre-Registration – Just a reminder that we are pre-registering for SUMMER and FALL. Please try to contact your advisees to make appointments to pre-register for their classes.

Summer Orientation dates have been set –June 16 & 17; July 14 & 15; August 11 & 12. For those of you new to the process, our incoming freshmen meet with their advisors and pre-register for classes on the 2nd day of their orientation sessions, and we ask that if at all possible, advisors be available in the afternoon of those days to meet with students. If for some reason you are unable to be here on those days, please notify your division chair so that arrangements can be made in advance for someone to meet with your advisees.



Walter P. Collins, III, Ph.D.
Acting Assistant Dean of Students

Report to Faculty

April 3, 2009

- **Athletics**—We are in the home stretch for games and matches. There are just a few more baseball games as well as golf and tennis matches. The next home baseball game is April 18 and the next home tennis matches are scheduled for April 9 and 15.
- **Study Abroad**—We have ten students and 2 professors participating in the Greece trip during Maymester 2009. Participants are scheduled to depart CLT on May 11.
- **Student Life/Activities**—Campus organizations have been busy—Outdoor Club, Rotaract, Lancaster Players, and Habitat for Humanity, just to name a few, have been meeting, playing, and working hard. **Don't forget the student stage production of "Waiting for Lefty" this weekend in Stevens. (Fri. and Sat. at 8 and Sun. at 3)** Also, Spring Fling, an event to celebrate the end of the semester and the USCL Teacher of the Year, will be April 23. More information later. Be reminded that any campus activities/events can be publicized in the weekly *Campus News*. Send news items to Ms. Laura Humphrey (<humphrlb@gwm.sc.edu>) by Friday the week before you'd like them to appear.
- **Future Housing**—The Educational Foundation of the University of South Carolina Lancaster is pursuing on-site housing options for students. A plan from a local developer has been presented to the Foundation members, and it's their goal to have the buildings up and rooms leased by Fall 2010. If all goes well construction will begin this summer. The two buildings in phase I will be located in the trees across Hubbard Drive from Hubbard Hall and will include 188 beds. In keeping with the Master Plan for future growth and expansion of this campus, USCL will benefit from these additional facilities. However, we are not responsible for leasing or managing the property which will include a dedicated space for the Foundation and space for security. This is a turn-key operation initiated and negotiated solely by the Foundation on behalf of the campus.
- **Security**—We have had one or two minor student behavior problems in March. I would like to thank Dr. John Rutledge and the counseling center for their assistance and support. **Be reminded that if an emergency occurs—health related, fights, suspicious behavior—simply dial 9-911 from a campus phone and identify the building on campus where you're located.** Don't try to find Dr. Rutledge or any other campus security personnel as they may be in class or off-campus at the time.

Appendix IV

Report to USCL Faculty Meeting, April 3, 2009

The Columbia Faculty Senate met on April 1, 2009. I did not arrive at the meeting until after Coach Darrin Horn spoke and three of the Faculty Committees had reported. However, I was there for the rest of the meeting. Of particular interest is the talk by President Pastides. He was going to be interviewed by Fox News (national, not local) yesterday, and he said it would be on TV either at 5 or 6 on Friday. I either heard him say PM or assumed it was PM. But I was informed that Gov. Sanford was going to be on in the 5-6AM time slot on Friday, so now I am wondering if it was AM and not PM.

President Pastides mentioned that SC had the highest Higher Education cut in the US. For this year, USC has dropped from \$223 Million to \$169.7 Million on April 1st. This is a \$55.4 Million cut or 24.85% cut to funding. He mentioned that the Regional Campuses funding was minor and would hardly affect the budget as compared to the good that the campuses do. Salkehatchie was pointed -out as a campus that was vital to an economically deprived part of the state with high unemployment and a large minority population. His comments were positive for our campuses.

The other matter that would be important is the new General Education Curriculum. The "logic" folks were annoyed that Logic wasn't listed specifically under Analytical Reasoning and Problem Solving Learning Outcomes. Then the Statistics folks gave a short history of how statistics is different from math and why it should be listed in the Learning Outcomes. Another faculty member cited a federal law that any state receiving federal funds must "teach the Constitution" and evaluate the students' comprehension of this prior to graduation. There were a couple of others who just asked for clarification of some points. Finally, a vote was made to accept the Associated Learning Outcomes as presented with the addition of Statistics to the Learning Outcomes. One of the comments made by a member of the Gen Ed group was that they had to keep the Regional Campuses in mind when revising the General Education Requirements of USC. That is twice that we were mentioned at the meeting!

The next meeting will be on April 28th, after a full faculty meeting that starts at 2:00ish. The approximate time is 3:10pm for the Faculty Senate Meeting.

Noni M. Bohonak

4/2/2009

TENURE AND PROMOTION WORKSHOP

Tuesday, May 12, 2009

Gressette Room of Harper College
on the Historic Horseshoe
University of South Carolina

AGENDA

10:00 Coffee & Refreshments

10:15 Welcome & Panel Discussion

Panelists

Dr. Christine Curtis, Vice-Provost for Faculty Development
Dr. Chris Plyler, Vice Provost and Executive Dean, System Affairs and Extended University
Dr. Jed Lyons, Director, Center For Teaching Excellence
Dr. Ron Cox, Associate Dean for Academic and Student Affairs (Lancaster)
Dr. Roberto Refinetti, Professor and Academic Dean (Salkehatchie)
Dr. Fran Gardner, Professor of Art (Lancaster)

12:15 Lunch

**1:15 Afternoon session: “Narrative Writing
and Building your Case for T and P”**

Facilitators

Ms. Suzette Britton (Sumter)
Dr. Pearl Fernandes (Sumter)
Dr. Lisa Hammond (Lancaster)
Dr. Mary Hjelm (Extended University)
Dr. Teresa Smith (Sumter)

3:00 Adjournment