

Present:

Lane, Tara, Randy, John, Randy, Lee, Maggie, Christine, Sharron, Avery, Andrew, Charles, Jolie, Joe

Meeting called to order at 12:08

Lane approved minutes from last meeting, Tara seconded

Dean's report

- Enrollment at 903; lost Mount Pleasant HS, but an increase in the number of regular students
- Three (property) developments currently in the works for student housing
 - Fromm building should have 24 beds on Main St by Fall
 - Lakeside Subdivision should have 24 beds for August and they will keep building
 - 64 beds total guaranteed by August - for soccer teams, bass fishing (?), and 12 new softball players
- Nursing agreements are positive from Aiken (Union is the last campus without a Nursing Program)
- Building across from the bookstore will be given to us and Science and Nursing will be located there
 - Security may move there as well
 - Need to find grants to remodel it - will probably take two years to update the building
 - Looking into developing simulation (virtual reality) labs for many of the science labs, similar to the Honda simulation welding classes at Francis Marion, as it costs a minimum of \$500K for one biology/chemistry lab with ventilation, disposal systems, etc
 - One science lab will remain in the Main building for live labs or for research, but will need to update it
- Still want to increase the amount of funding to the Union campus: Sumter receives over \$4K per student, while we only receive a bit over \$1K per student
- Bobby and Linda - the CHE audit is complete, and there are NO holds - we are the only campus without a hold
- Columns on the Main building will be worked on - done in \$10K increments, but the exterior of Main should be finished this Winter
- Central building has had no paint analysis (for lead), so will need that; building should be redone by the end of Winter (2018?); windows will be replaced (matching the Community Room), will be bidding out as 1 project instead of 3
- Patron's Park
 - the gazebo is done
 - the final engineering plan is done
 - need to transfer money to take bids
 - Will not have concrete - will be guttered and curbed with short wrought iron fencing - not to wall anything out, just to designate the border of the property
- Have new landscaping at the Central building on the Handicap parking side
- The Main building will expand the area for the study carrels - will use premodulated units; Ducky will work on it and hope it will be done by early Spring
- Scholarship Luncheon - about twice the number of people from last year
 - Donors sat with scholarship recipients - good interactions
 - Three student speeches
 - Mayor, county superintendent (and one more?) in attendance
 - Encourage faculty to come to the next donor and student event
- Budget is good - within the expected, FTE is up (over 50?), more regular students and less concurrent

Carry over- approximately 3 months of revenue, no extra money
Need to figure out where to get money for summer scholarships
No TRIO or OSP - need to wait five years after leaving the programs to reapply, so we have a year and a half left)

Discretionary money comes from bookstore and vending machines - can use the money any way we want, so encourage bookstore purchases
No much federal money coming in

- Field Trips

Helene is leading a trip to Europe (France) to study the chemistry of scent - need at least six students or more- \$3K per student (are the students covered for this?)
Another planned is a train trip to New Orleans for a walking tour of a novel

- Hopefully hiring new faculty:

Will need two nursing faculty - a director/advisor and a classroom instructor
Will have a science search and an art search (FT)
Want four new faculty for August

- Budget - One faculty - salary \$50K with \$20K benefits and other expenses (travel, office setup), and \$5-10K on search, so about \$100K for each - that's about 50 more students
Whole appropriation around \$30K - need to convince Columbia

- Dr. Charles asked why there is such diversity of funding between the campuses - John says it is political
Budgets for faculty frozen in the 80's
730 FTE in Sumter right now
535 FTE in Lancaster, although actually have more than 1400 (?)
John suggests that all four Palmetto College funds should be given to Elkins to separate between the campuses, not separate line items in the overall budget

Rob Dedmon - assistant dean of academic and student affairs here to give a presentation

- Presented and Passed out information Two-Plus-Two Transfer Plan for the Online Elementary Education Program (BA degree)

Academic Dean's Report

- Update on Kendra's health
- Steve Lowe's proposal for new courses that run on an 18 day term. Possible Online options
- Reminder about Spring Book Orders and Spring Course Availability

Tara Fetemie

- Update on Blood Drive. Thanks for a successful turnout
- On 11/16, faculty should anticipate potential absences from Fetemie's students due to a fieldtrip