GRADUATE COUNCIL AGENDA

October 25th, 2021

To: Graduate Council

Dr. Nikki Wooten, Chair; Drs. Demetrius Abshire, Matt Boylan, Subra Bulusu, Jean Ellis, Shana Harrington, Elise Ince, Hippokratis Kiaris, Marketa Kubickova, William Matchin, Jim Mensch, Shrihari Nelakuditi, David Reisman, Stephen Shapiro, Sheryl Wiskur, Neal Woods, Songhua Xu, Christina Yao, Maggie Carson, GSA; Murray Mitchell (Secretary), Dale Moore (Graduate School: ex officio member).

CC: Interim President Harris Pastides, Interim Provost Stephen Cutler, Trena Houp, Deans, Department Chairs, Graduate Directors and Graduate Program Administrators

From: Dr. Tracey Weldon, Interim Dean of the Graduate School and Vice Provost for Graduate Education

The Graduate Council will meet virtually using Microsoft Teams on Monday, October 25, 2021, at 2:00P.M.

1. **Call to Order and Approval of Agenda** (Nikki Wooten, Chair)

2. **Approval of the Minutes from September 27, 2021**. Approved actions by Graduate Council become effective 30 days after posting. A copy is available on the Graduate School website at: http://app.gradschool.sc.edu/gradcouncil/minutes.asp

3. **Report of the Chair** (Nikki Wooten)

4. **Report of the Interim Dean of the Graduate School** (Tracey Weldon)

5. **Report of the Secretary of the Graduate Council** (Murray Mitchell)

6. **Report of the Interim Associate Dean for Diversity, Equity, and Inclusion, and Associate Director, Grace Jordan McFadden Professors Program** (Toby Jenkins)

7. **Report on Professional Development** (Wright Culpepper)

8. **Report of the Graduate Student Association** (Maggie Carson)

9. **Report of the Academic Policy and Practices Committee** (Stephen Shapiro)
   Please see attachment: Graduate Attendance Policy Final Draft

10. **Report of the 500/600 Level Courses** (Murray Mitchell)

   This report is presented to Council for informational purposes only; no action is necessary.

   500/600 Courses for October 2021 Grad Council
   (CCP = Course Change Proposal; NCP=New Course Proposal)

   ELCT 563 (3) Semiconductor Electronic Devices (CCP: Fall 2022)
   EXSC 641 (3) Neuromuscular Basis of Functional Strength Training (NCP Spring 2022)
   EXSC 651 (3) Analysis of Everyday Motor Behavior (NCP: Spring 2022)
   EXSC 663 (3) Environmental Exercise Physiology (NCP: Fall 2022)
   IBUS 501 (3) International Financial Management (NCP: Fall 2022)
   IBUS 502 (3) International Marketing (NCP: Fall 2022)
   IBUS 503 (1) International Entrepreneurship (NCP: Fall 2022)
   SOCY 561 (3) Real World Research Experience (CCP: Fall 2022
   STAT 518 (3) Nonparametric Statistical Methods (CCP: Fall 2022)

11. **Associate Graduate Faculty Nominations** (Murray Mitchell)

   None at this time.

12. **Fellowships and Scholarships Committee** (Jean Ellis)

13. **Report of Science, Math, and Related Professional Programs Committee** (Hippokratis Kiaris)

   Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

   https://sc.edu/programproposal/agenda/?id=107&code=GCO

   At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for "Committees", then for the "Committee" called "Added to Grad Council agenda."

   - **BMSC Major / Degree Program**, MS in Biomedical Science, Medicine, Change to Existing Program: Fall 2022
   - **BMSC Major / Degree Program**, PhD in Biomedical Science, Medicine, Change to Existing Program: Fall 2022
   - **NURS 714** (4) Maternal/Newborn Nursing Practice, Nursing, CCP: Fall 2022
   - **NURS 715** (4) Pediatric Nursing Practice, Nursing, CCP: Fall 2022
   - **NURS 720** (3) Clinical Application of Population Analysis, Nursing, CCP: Fall 2022
   - **NURS 722,** Advanced Practice Nursing Management of Chronic Diseases in Pediatric, Adult/Gero Patients across the Continuum, Nursing, Delete an Existing Course: Fall 2022
   - **NURS 726** (5) Medical Surgical Nursing Practice II, Nursing, CCP: Fall 2022
   - **NURS 729** (4) Psychiatric Nursing Practice, Nursing, CCP: Fall 2022
   - **NURS 731,** Management of Psychiatric Mental Health Problems across the Lifespan, Nursing, Delete an Existing Course: Fall 2022
   - **NURS 732,** Management of Complex Mental Health Problems, Nursing, Delete an Existing Course: Fall 2022

- **NURS 747** (3) Leadership and Safety for Nursing Practice, Nursing, CCP: Fall 2022
- **NURS 748** (3) Care Coordination and Outcomes Management, Nursing, CCP: Fall 2022
- **NURS 750** (3) Transition to Nursing Practice I, Nursing, CCP: Fall 2022
- **NURS 751** (3) Transition to Nursing Practice II, Nursing, CCP: Fall 2022
- **NURS 786,** Management of Acute Care Adult and Gerontological Health Problems I, Nursing, Delete an Existing Course: Fall 2022
- **NURS 787,** Management of Acute Care Adult and Gerontological Health Problems II, Nursing, Delete an Existing Course: Fall 2022
- **NURS 789** (3) Statistical and Research Methods for Nursing Practice, Nursing, CCP: Fall 2022
- **NURS 791** (3) Seminar in Clinical Nursing Research, Nursing, CCP: Fall 2022
- **NURS 793,** Advanced Practice Practicum for Emphasis Area: Primary Care (3-4), Nursing, Delete an Existing Course: Fall 2022
- **NURS 794**, Ethics and the Health Sciences, Nursing, Delete an Existing Course: Fall 2022
- **NURS 796,** Advanced Practice Practicum: AGACNP, Nursing, Delete an Existing Course: Fall 2022
- **NURS 798,** Advanced Practice Practicum: PMHNP across the Lifespan, Nursing, Delete an Existing Course: Fall 2022

14. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Jim Mensch)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

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At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for "Committees", then for the "Committee" called "Added to Grad Council agenda."

- **CRJU 701** (3) Survey of Criminal Justice, Arts and Sciences, CCP: Spring 2022
- **CRJU 702** (3) Law and Justice, Arts and Sciences, CCP: Fall 2022
- **CRJU 703** (3) Research Methods in Criminal Justice, Arts and Sciences, CCP: Spring 2022
- **CRJU 711** (3) Police Practices and Problems, Arts and Sciences, CCP: Spring 2022
- **CRJU 741** (3) Criminology, Arts and Sciences, CCP: Fall 2022
- **CRJU 751** (3) Juvenile Justice, Arts and Sciences, CCP: Fall 2022
- **DMSB 704** (3) Comparative Corporate Governance, Business, NCP: Spring 2022
- **ECON Major / Degree Program**, Educational Psychology and Research, Ph.D, Education, Change to Existing Program: Fall 2022
- **EDST Major / Degree Program**, Educational Psychology and Research, M.Ed., Education, Change to Existing Program: Fall 2022
- **EDST Major / Degree Program**, Educational Psychology and Research, Ph.D, Education, Change to Existing Program: Fall 2022
- **PSYC Concentration**, Cognitive and Neuroscience (post-baccalaureate: 36 hours; post-masters: 18 hours), Arts and Sciences, Change to Existing Program: Fall 2022
- **ZZBA Major / Degree Program**, International Business, IMBA Business, Change to Existing Program: Fall 2022

15. Report of the Grievances, Appeals and Petitions Committee (Shana Harrington)

16. Other Committee Reports

17. Old Business

18. New Business

19. Good of the Order

20. Adjournment

Graduate Attendance Policy Draft 10/25/2021

Graduate students at the University of South Carolina are expected to meet all academic objectives as defined by the instructor. Students are responsible for completing all assigned work, to attend all class meetings from the beginning of the semester, and to participate in class. The University aims to ensure the highest academic standards while recognizing that events occur beyond the personal control of students or faculty. Different courses demand different approaches to assessing student attendance and participation. Additionally, there are multiple degree categories at the graduate level, where standards and practices related to attendance and participation vary considerably. Therefore, subject to certain limitations described below, instructors should notify students, specifically in the course syllabus, of the attendance policy for the course by the first day of class. Should an instructor fail to provide a written attendance policy, this general policy applies.

Students are responsible for satisfying the requirements for attendance and participation for any class in which they are enrolled, including requirements for notification and documentation of excused absences. Whenever possible, and as specified below, documentation is required in advance of any excused absence.

This policy applies to all graduate level courses offered by the University of South Carolina, including synchronous or asynchronous online courses.

Excused Absences

Instructors requiring attendance as a component of a student's grade must distinguish between excused and unexcused absences in the written policy for the course.

Excused absences may not be penalized in a student's grade, and the student must be permitted to make up coursework missed due to an excused absence or to complete an equivalent assignment agreed upon with the instructor. Online courses, whether synchronous or asynchronous, are not exempt from this rule. In all cases of excused absence, the instructor of record must engage in an interactive process with the student to determine reasonable make-up work.

Instructors may refuse to grant a request for an excused absence or for make-up work that would result in a fundamental alteration of the essential academic requirements of the course. In such instances, students should be apprised of the University's policy regarding course withdrawals.

The University of South Carolina is required by law to excuse absences from class for the following reasons:

- Performance of a military duty or obligation imposed by state or federal law, as documented in writing by the appropriate state or federal authority.
- Legal obligation to appear at or participate in a judicial or administrative proceeding, including the performance of jury duty, as documented in writing by the appropriate judicial or administrative authority.

- Any medical condition related to pregnancy or childbirth, as documented by the student's health care provider, requiring the student's absence from class.
- A disability, as defined by the Americans with Disabilities Act and as documented by the Student with the Student Disability Resource Center, which prevents the student from attending class.
- Observance of a religious practice, holiday or holy day, if the instructor of the class is provided written notification by the student of their intent to observe such religious practice, holiday or holy day no later than the end of the second week of regularly scheduled classes in a full fall or spring semester term, and within twice the length of the drop/add period for any other term. Change / Drop dates can be found here.
- Any other absences required to be excused by applicable state or federal law.

The University of South Carolina requires that absences from class for the following reasons must also be excused:

- Participation in an authorized University activity, in which the student plays a formal, required role. Such activities include, but are not limited to, musical performances, field-based research or other research activities sanctioned by the university, academic competitions, academic and professional conferences with permission from faculty/advisors, and varsity athletic events. University documentation of participation should be provided in advance of the absence.
- Illness or injury that is too severe or contagious for the student to attend class, with appropriate documentation.
- Death or severe illness of an immediate/dependent family member, with appropriate documentation.
- University closure for weather-related or other emergencies.
- International student visa conflicts, which may prevent a student from arriving on campus

Requesting Excuses

To arrange excuses for absences that can be anticipated at the start of a term--including, but not limited to, authorized university activities and religious observances--students should submit a request in writing (email is acceptable) stating the dates of the anticipated absence, explaining the reason for absence, providing supporting documentation as required above, and including any request for make-up work. Students should submit this request no later than the end of the second week of regularly scheduled classes in a full fall or spring semester term and within twice the length of the drop/add period for any other term. Change / Drop dates can be found here.

To arrange excuses for absences that cannot be anticipated at the start of a term--including, but not limited to, legal proceedings or illness--students should submit in writing a request stating the date of absence, the reason for absence, and any request for make-up work as soon as reasonably possible after they become aware of the need to be absent. For instance, in the case of a contagious illness a student should notify the instructor soon after becoming aware of this illness. Instructors should not maintain records of student medical conditions. On the Columbia

campus, the Graduate Student Ombuds is available to certify any excuses involving confidential personal information.

A graduate student registered for courses numbered 500-699, or for any undergraduate course for credit, is required to satisfy undergraduate attendance regulations and conform to the "5 percent rule." The Undergraduate Attendance Policy states that absence from more than 5 percent of the scheduled class sessions, whether excused or unexcused, is excessive and the instructor may choose to exact a grade penalty for such absences.

Class Auditing

Students who are auditing a graduate course are expected to conform to the same attendance requirements as students registered for credit, but must attend at least 75 percent of scheduled class meetings to receive audit credit.

Assistance and Appeals

On the Columbia Campus, the Graduate Student Ombuds is available to assist instructors and verify, in certain cases, students' stated reasons for requesting excused absences. Palmetto College campuses should work with their Faculty Organizations to define similar agencies.

Any student who is denied a request for an excused absence from class for any of the reasons set forth herein may appeal the decision per the STAF 6.30 Academic Grievance Policy. As described in STAF 6.27, the Graduate Student Ombuds is also available to help students resolve grievances and maintain policy compliance.

Students are expected to be fully honest with instructors, university staff and administrators when they make requests to excuse absences and when they work with instructors to arrange terms for the completion of coursework missed due to excused absences. Any dishonesty in requesting excused absences or accommodations for the timely completion of missed work is regarded as a violation of academic integrity and is subject to disciplinary action through the Office of Academic Integrity.